

# Call Transfer

*Call Transfer allows you to transfer calls to another destination before or after a 3-way call.*

Call Transfer would allow attendant feature for a small business to transfer to another line or to voice mail.

## To transfer calls:

1. Depress switchhook or flash button, then listen for three beeps and a steady dial tone (present call is placed on hold).
2. Dial third party's telephone number.
3. When line begins to ring, you may hang up. The call will proceed as usual.  
Or, you may wait for the third party to answer, have a 3-way conference and then hang up to transfer the call.

*Must have Three-Way Calling*

**For additional information  
call: 1-855-888-7777**

